

BDG INCORPORATION PROCESS

Establishing your legal entity in Germany

Identification

Preparation

Registration

Ongoing



ELEMENTS

The experts* for all legal and compliance relevant matters will guide you through the whole process of setting up the business in Germany. Rely on our professional expertise for a seamless experience.

1. Identification

- Identification of the most suitable company form according to your needs
- Definition of exact purpose
- Discussion about alternatives and approaches

2. Incorporation

- Preparation of documents
- Arrangement of appointments
- Preparatory correspondence with German notary public.
- Assistance with German notary public.

3. Registration

- Commercial office
- Register
- Tax office
- Bank
- International tax No.
- European VAT No.

4. Ongoing

- Ongoing accounting
- Payroll services, payslips and yearly financial statement
- Employee contracts
- All necessary legal support and assistance
- Correspondence with German authorities

* Please be advised that the legal and tax services and advice is not provided directly by BDG, since this is prohibited by law. This will only be done by authorized legal and tax experts and we will recommend suitable people in our network, but you are always free to choose different experts. BDG will do all the preparation and the dealing with German authorities.



BDG FRAMEWORK

The following information is for guidance only.
Please contact us for a bespoke proposal.



The Fee

The standard costs for a complete incorporation process start at **€ 2,500** and can vary from project to project, dependent on the complexity of the planned company form or enterprise solution.

Other Costs

The notary public, the German commercial register and the tax auditor will invoice their **services separately**. We will provide details about this in a detailed offer. All other costs, e.g. travel expenses of BDG seniors (if applicable), will be agreed upon beforehand with the client and charged accordingly.

The Timeline

An incorporation process can be completed in **two weeks** if everything is prepared and the notary public appointment is conducted swiftly. However, please be advised that it is also very normal for such a process to take up to 4 weeks, or even more depending on many separate facts.

Banks

Be aware that in Germany a bank can freely choose whom they offer an account. BDG **cannot guarantee** a certain bank account and particularly for companies with foreign MDs, it may be recommended to proceed with an online bank (offering a German IBAN).

ABOUT US



BDG is focussed on the German market. We understand the needs of our clients and prioritize their success in setting up their entity and securing full compliance in Germany. We pursue an authentic and entrepreneurial approach to ensure solid results of all our projects.

Well connected. BDG disposes over a large network of partners which has grown over many years and is beneficial for our clients. The broad array of seasoned experts in our competence pool helps the facilitation of all client priorities.

BDG References. BDG has assisted numerous companies and entrepreneurs in the German market and continues doing so. Rely on our professionalism that is based on success-orientation and a high degree of dedication.

Methods. Our proven methods were developed to enable seamless processes and to operate in the most efficient way possible. All steps of our services are well-documented, full data security is provided and annually audited for a maximum of reliability and efficiency.



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WE SUPPORT



Since 2018 bdg Consulting GmbH has been committed to the UN Global Compact corporate responsibility initiative and its principles in the areas of human rights, labour, the environment and anti-corruption.



**Seamless Incorporation and Compliance
for your Business in Germany.**

